

## **FORWARD PLAN NOVEMBER – FEBRUARY 2012**

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Telephone: 01895 277655**

### **REASON FOR ITEM**

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

### **OPTIONS OPEN TO THE COMMITTEE**

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

### **INFORMATION**

#### The Forward Plan

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider these items and comment to the decision-maker.
2. Committee Members are requested to send in any questions they have on any items in the attached Forward Plan or in the published Cabinet agenda and reports, and to request any officers that they wish to be present to give advice.

### **SUGGESTED COMMITTEE ACTIVITY**

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision-making.

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
<b>Cabinet meeting - 22 November 2012</b>									
844	<b>The Borough's Grounds Maintenance Provision</b>	Cabinet will consider a report on the future of the Borough's Grounds Maintenance services.	All		Cllr Jonathan Bianco / Cllr Scott Seaman-Digby	Paul Richards	Corporate Teams	New	Private (3)
823	<b>Enhanced household kerbside recycling scheme</b>	This report to Cabinet will give the outcome of the grant funding bid to the Government for an enhanced household kerbside recycling scheme. Subject to the bid's outcome, the report will propose the building of recycling storage bays at New Years Green Lane Civic Amenity Site to facilitate the scheme. The report will also put forward procurement options for co-mingled recycle.	All		Cllr Jonathan Bianco and Cllr Scott Seaman-Digby	Colin Russell	Corporate consultees		Private (3)
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	Paul Whaymand			
817	<b>Eastcote House Gardens: Stage 2 Heritage Lottery Fund Bid</b>	Draft proposals for the Stage 2 Submission to the Heritage Lottery Fund, for the repair and extension of the buildings, and improvement of the gardens of the former Eastcote House, for educational and community use, have been drawn up, and subject to public consultation. This report will present to Cabinet the consultation response, the proposals to be put forward and request permission to proceed with the submission of the Stage 2 Bid.	Eastcote & East Ruislip		Cllr Keith Burrows	Charmian Baker	Public consultation		

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822	<b>Renewal of Parking Enforcement Contract</b>	The existing contract is due to expire in August 2013 and this report will consider whether there are changes, such as the inclusion of other parking related service areas, that should be incorporated into the contract before it is retendered.	All		Cllr Keith Burrows and Cllr Scott Seaman-Digby	Roy Clark	Corporate Teams		Private (3)
SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	James Rodger			

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## Cabinet Member Decisions - November 2012

SI	<b>Standard Items taken each month by the Cabinet Member</b>	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	Democratic Services	Various		
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<b>Cabinet meeting - 20 December 2012</b>									
833	<b>Accessible Hillingdon - Supplementary Planning Document</b>	This report will seek Cabinet approval to consult on updated supplementary planning guidance to developers and planning applicants on accessible housing, access to public buildings and inclusive environments in light of the Hillingdon Local Plan (i.e. both Part 1 and the saved policies which now constitute Part 2) and the 2011 London Plan.	All		Cllr Keith Burrows	Ali Kashmiri	Various stakeholders	New	
801a	<b>The Council's Budget - Medium Term Financial Forecast 2013/14 - 2016/17</b> <b>BUDGET &amp; POLICY FRAMEWORK</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2013/14 for consultation, along with indicative projections for the following three years.	All	21-Feb-13	Cllr Jonathan Bianco	Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		
804b	<b>Review of Statement of Gambling Policy</b> <b>POLICY FRAMEWORK</b>	The Gambling Act 2005 requires the Licensing Authority to review its Statement of Gambling Policy every three years. Cabinet will be asked to recommend a policy to Council for decision, following consultation.	All	17-Jan-13	Cllr Jonathan Bianco	Sharon Garner	Wide consultation, including RESPOC, Licensing Committee, relevant partners and the public		
SI	<b>Monthly Council Budget - monitoring report</b> <b>Part 1 - MEMBERS, PUBLIC AND PRESS</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	Paul Whaymand			

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SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	<b>Quarterly Planning Obligations Monitoring report</b>	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	Jales Tippell / Vanessa Scott			
826	<b>Community Heritage Initiative Project: Draft Conservation Appraisals for consultation</b>	The CHIP scheme for the Borough, funded by English Heritage, aims to empower local residents to write their own conservation area appraisals. Four of the five studies commenced have now progressed to draft reports. This report seeks agreement to go out to public consultation on the four documents. The proposals include changes to existing conservation area boundaries; a potential Article 4 Direction, to change permitted development rights in Morford Way Conservation Area and additions to the Local List of Buildings of Local Architectural or Historic Importance. The latter will however be taken forward separately as part of the next Local List Review.	Various, in particular Eastcote & East Ruislip		Cllr Keith Burrows	Jales Tippell			
SI	<b>Gift Funding for Planning Functions</b>	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	James Rodger			

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<b>Cabinet Member Decisions - December 2012</b>									
834	<b>Anti-Social Behaviour Policy for Tenants and Leaseholders</b>	Following Hillingdon Homes' return to the Council, a revised policy is being recommended for approval.	All		Cllr Douglas Mills, Cllr Philip Corthorne & Cllr Ray Puddifoot	Ed Shaylor	Local Tenants Forum, Housing Management	New	
803	<b>Safety at Sports Grounds</b>	This is the annual report to inform the Cabinet Members of action taken by officers in respect of the Council's responsibilities under the Safety of Sports Grounds Act 1975 and the Fire Safety and Safety of Places of Sport Act 1987. The Cabinet Members will be asked to approve action taken by officers to ensure the safety of the public (as spectators) at sports grounds within the Borough during 2012 and to determine the level of safety inspections which should be implemented in 2013.	All		Cllr Jonathan Bianco & Cllr Henry Higgins	Stephanie Waterford	Residents' & Environmental Services POC. Other members of the Safety Advisory Group (Metropolitan Police, London Fire and Emergency Planning Authority, London Ambulance Service).		
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**Cabinet meeting - 24 January 2013**

SI	<b>Reports from Policy Overview Committees</b>	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	Democratic Services			
SI	<b>Monthly Council Budget - monitoring report</b>	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	Paul Whaymand			
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Part 1 - MEMBERS, PUBLIC AND PRESS



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<b>Cabinet meeting - 14 February 2013</b>									
831	<b>Mayor of London refit programme - Investment Grade proposals</b>	The report will advise Cabinet of the results of the energy consumption benchmarking exercise undertaken with recommendations for investment to reduce consumption, thereby reducing costs and carbon emissions.	All		Cllr Jonathan Bianco	Steve Smith	Corporate consultees	New	Private (3)
801b	<b>The Council's Budget - Medium Term Financial Forecast 2013/14 - 2016/17</b> <b>BUDGET &amp; POLICY FRAMEWORK</b>	This report will set out the Medium Term Financial Forecast (MTFF), which includes the proposed General Fund reserve budget and capital programme for 2012/13, along with indicative projections for the following three years.	All	21-Feb-13	Cllr Jonathan Bianco	Paul Whaymand	Public consultation through the Policy Overview Committee process and statutory consultation with businesses & ratepayers		
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